**WORK EXPERIENCE**

**CSR - Cashier June 2016 to December 2016**

**Royal Castle Piarco Airport**

* Taking orders and greeting customers.
* Conducting proper customer service at all times.
* Completing daily duties and housekeeping.
* Basic stock inventory, read, calculate and filling out cash register forms.

**Consultant (Part Time)                                                                                                   May 2016 to Present**

**YoPro Global**

* Pre Planning events, launches and business conferences.
* Project management, logistics and strategic planning.
* Overseeing venues, site visits where necessary and budgeting.
* Comply with all YoPro rules and regulations.

**Managing Director                                                                                                           Dec 2015 to Present**

**(Influente) musical band**

* Updating website, EPKs, contracts, policies and financial percentaging.
* Conducting monthly general meetings.
* Negotiation and booking of performances.
* Preparation of presentations of business plans.

**Mechanical QA/QC Inspector Galeota June 2012 to Jan 2014**

**Carillion Caribbean Limited**

* Worked directly with project mechanical QA/QC superintendent to coordinate quality control activities for ongoing projects, including site works for the mechanical packages.
* Preparing bolt torque reports.
* Conducting hydrostatic testing.
* Installation of spool pieces.
* Overseeing erection of the structural steel structure for the pump house, also
* Updating and maintaining inventory of weld logs and weld mapping,
* Overseeing the alignments of the pumps and signing off of all QA/QC documentation with clients.

**Permit Coordinator for Terminal Fire Water Pump Project BPTT Galeota                June 2012 to Jan 2014**

**Carillion Caribbean Limited**

* Updating of permits and ensuring all details and relevant attachments are related towards each daily job task.
* Ensure that work packs and procedures are in accordance with upper management for each permit that is currently active.

**Supervisor for Removal of Skim Oil Tank Project BPTT Galeota                                 Dec 2012 to Jan 2013**

**Carillion Caribbean Limited**

* Carry out guidelines of the Work Control Certificate (WCC).
* Designating task and supervising of personnel carrying out a task.
* Multi-tasking function ensuring a safe standard is maintained and managed efficiently.

**EDUCATION**

**Bachelor of Fine Arts (BFA) in the Performing Arts Music 2014-present**

*The University of Trinidad and Tobago (UTT)*

**Diploma in Music 2010-2011**

*The University of Trinidad and Tobago (UTT), O’Meara Campus*

**Integrated Safe Systems of Work (ISSOW) 2012**

*University of Trinidad and Tobago (UTT)*

**Safe Operations and Emergency Response Training for Petrochemical Terminals 2011**

*FalckNutec, Centre of Excellence*

**Per-University Program 2010-2011**

*The University of Trinidad and Tobago (UTT), O’Meara Campus*

*Maths*

*English*

*Computer Literacy*

*Drafting*

**SKILLS**

Computer Literacy       Blueprint Reading   Consulting

Inspection/ Planning              Communication Skills Marketing and Networking

Project management Network Marketing Cost Management

Customer Service Administration Leadership

Document Control Quality Management Time Management

**EXTRACURRICULAR ACTIVITIES**

* Motivational Speaker- PanTrinbago (2010)
* Musical Director- Pandemonium(2010)
* Section Leader -La Horquetta Pan Groove (2006-2010)
* Captain - Academy of the Performing Arts Football Team (Present)
* Trustee – Academy of the Performing Arts Phoenix Sports Club ( Present )
* Consultant - YoPro Global ( Present )

References Available upon request